



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : J1TEK TRADING CORPORATION

Address : 777 Alabang - Zapote Rd, Talon II, Las Piñas City

P.O. No. : 23-09-0615

Date : 09/15/2023

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office

Delivery Term : 30 Calendar Days but not to exceed 31 December 2023

Date of Delivery : -

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	300	Corrugated Box 20 x 20 x 20 inches, GENERIC Corrugated Box 20 x 20 x 20 inches Brown	167.75	50,325.00
2	PCS	6	Digital Voice Recorder, SONY Built In Memory: 4GB (expandable) Channel: Stereo Recording & Playback Format: MP3, WMA etc. Earphone Jack Built in Microphone USB Connectivity Functionality: Voice operated recording or equivalent Noise Cut Filter Low Cut Filter Digital Pitch Control USB Charge Battery Life 20 hours (min.) (recording mode, MP3 128Kbps) Rechargeable Lithium Ion Battery, embedded Accessories: Instruction Manual Carrying Pouch Hand Strap Warranty: One Year on parts and services *Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specification and Bid Bulletin/s if any.	8,850.00	53,100.00
***** Nothing Follows *****					
For the use of Treasurer's Office for the use of City Treasurer's Office					

Control No. **4855**

GRAND TOTAL :

Php 103,425.00

Total Amount in Words One Hundred Three Thousand Four Hundred Twenty-five Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

Priscilla B. Leus
PRISCILLA B. LEUS

(Signature over printed name of Supplier)

9-28-23
Date

Victor Ma Regis N. Sotto
VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

Marita A. Calaje
MARITA A. CALAJE
(Authorized Official)

Funds Available :

Juvy A. Guenco
JUVY A. GUENCO
Chief Accountant

Amount : ₱ 103,425.00

OBR No. : 100-2023-06

0191-1091